

# SSO Authentication Overview

## How do I activate my NYT access via SSO?

### 1. Activation: For new NYT users

From a web browser, go to nytimes.com, click **Login**, and select “Continue with work or school single sign-on” at the bottom of the login page

### 1. Activation: For existing NYT users

From a web browser, login to your NYT account via your current login method (eg. email/password or social login method). Then go to **Account > Email and settings > click "Connect" next to Work or School**

## How do I log in via SSO?

### 1. Logging in: For returning SSO users

From a web browser, go to nytimes.com, click **Login**, and select “Continue with work or school single sign-on” at the bottom of the login page

*See the following slides for a guided tour of each process*

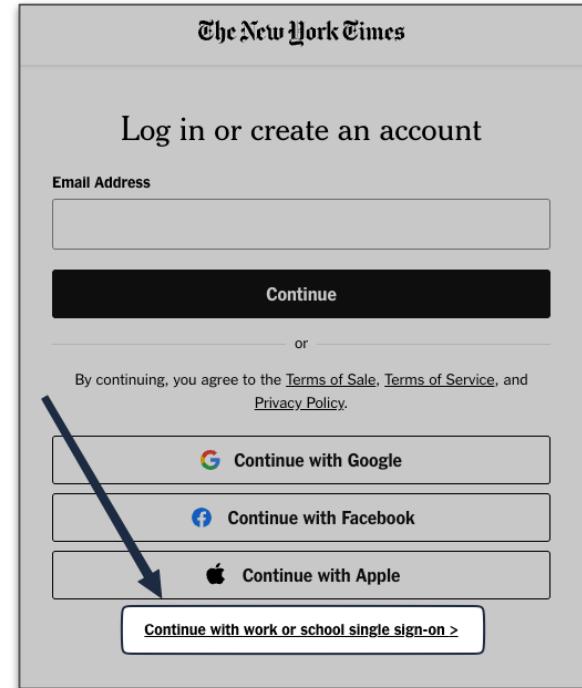
# 1) Activation: For **new** NYT users

1 - Navigate to nytimes.com in a web browser

- Note: Activation via mobile apps is not yet supported*

2 - Click **Login** in the top right corner

3 - On the login form, select “**Continue with work or school single sign-on**” at the bottom of the list

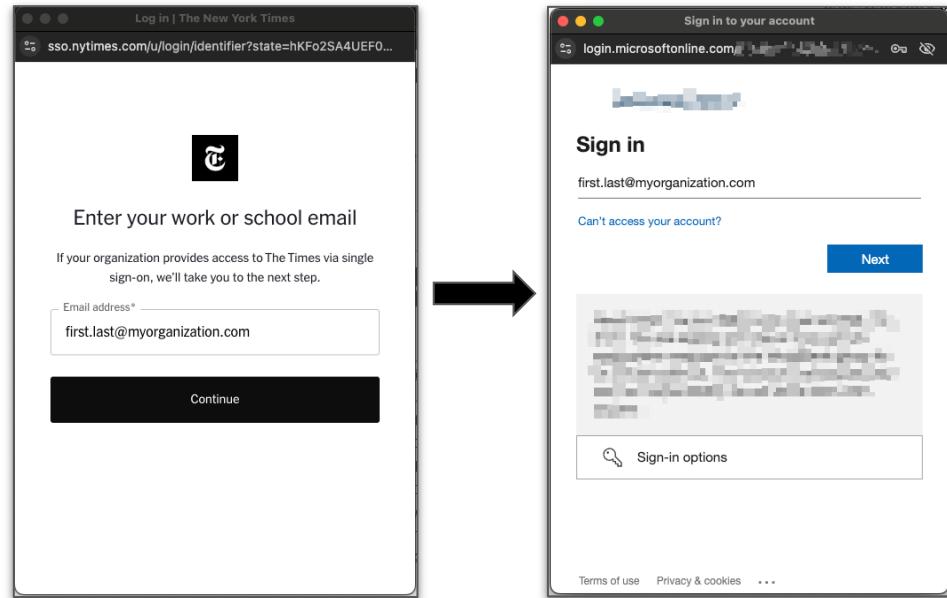


# 1) Activation: For **new** NYT users (continued)

4 - A pop-up will open, prompting you to enter your **organizational email address**

5 - The pop-up will then redirect to your organization's login page for you to **authenticate**

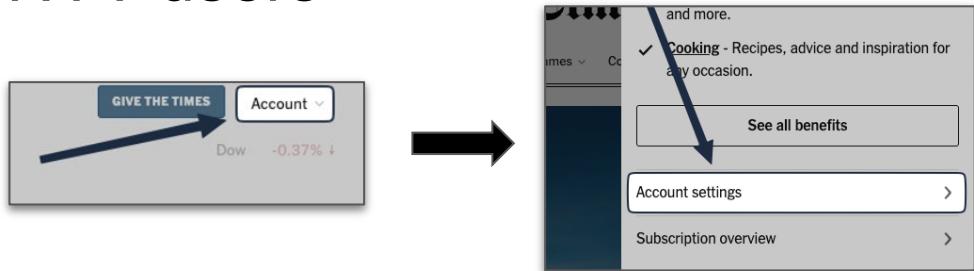
6 - Once you **successfully login** to your organization's authentication system, you will be **rerouted to the NYT website**



## 2) Activation: For **existing** NYT users

1 - Log in to your existing NYT account on a web browser (if not already)

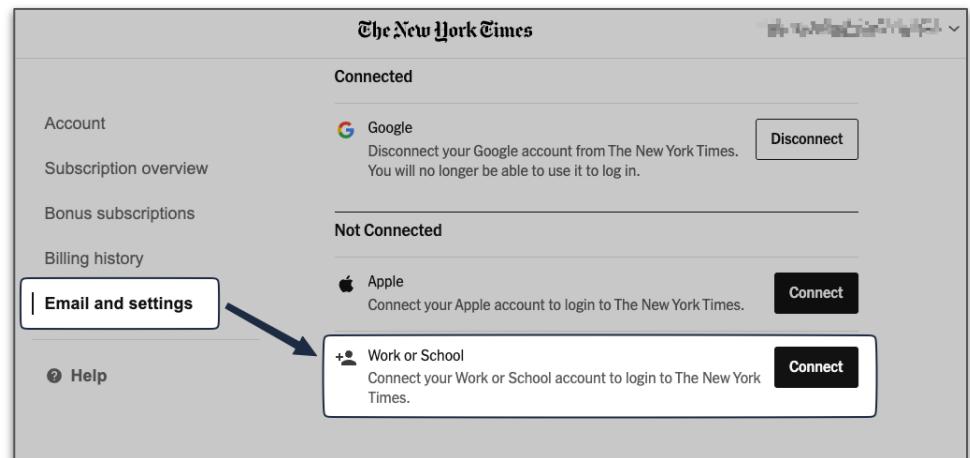
- Note: use **your current login method**, eg. email/password, Google / Apple sign-in



2 - Click on **Account** in the top-right corner, and then **Account settings**

3 - Navigate to **Email and settings**

4 - Click “**Connect**” next to *Work or School*

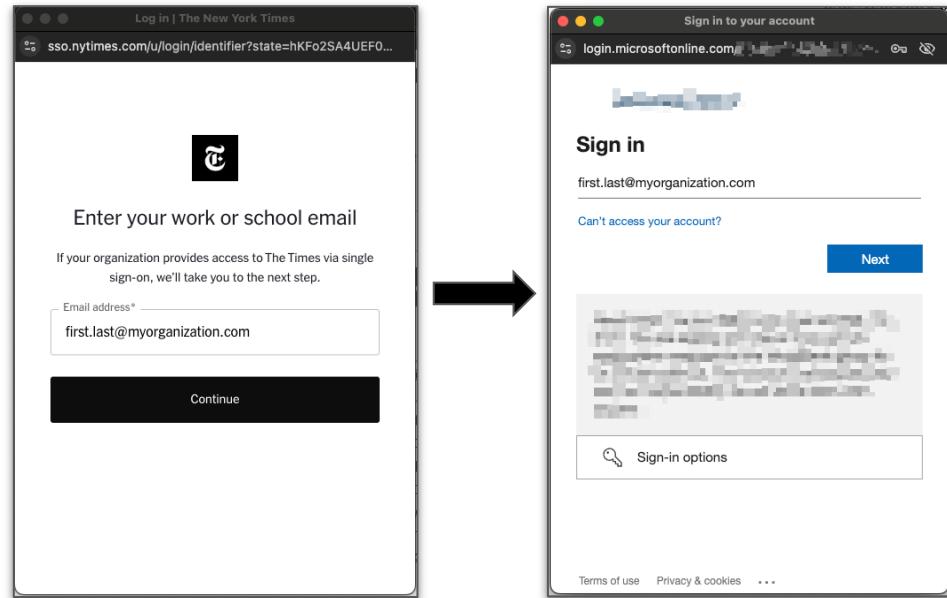


## 2) Activation: For **existing** NYT users (continued)

5 - A pop-up will open, prompting you to enter your **organizational email address**

6 - The pop-up will then redirect to your organization's login page for you to **authenticate**

7 - Once you **successfully login** to your organization's authentication system, you will be **rerouted to the NYT website**



### 3) Logging in: For returning SSO users

For users who have already activated their organization's access via SSO, you can **log back in** via these steps:

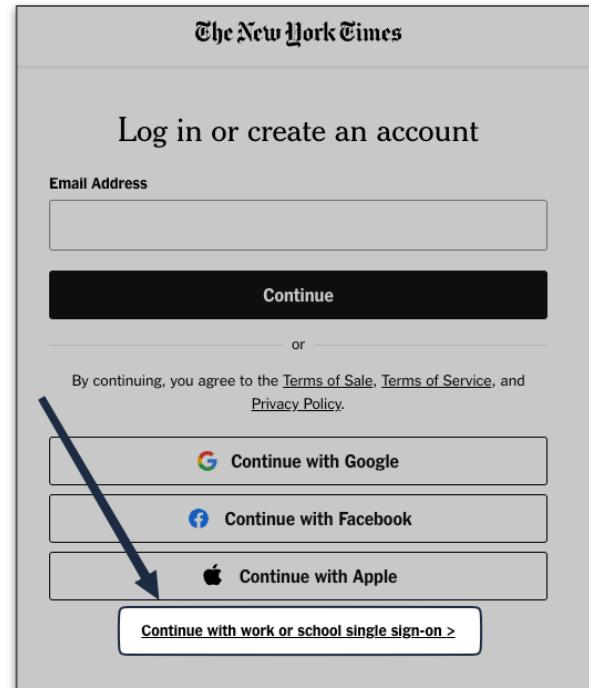
1 - Navigate to nytimes.com in a web browser

2 - Click **Login** in the top right corner

3 - On the login form, select "**Continue with work or school single sign-on**" at the bottom of the list

**Note:** SSO login via mobile apps is not yet supported (coming soon)

- Traditional login methods still work for SSO-activated users (email/password or social login providers) and can be used to login on mobile apps
- Your organizational access will be honored on mobile apps even when logging in via a traditional login method



# FAQ & Troubleshooting

# I am already a NYT subscriber, can I still activate with organisation's account?

If your current subscription overlaps with the products provided through your organization's account, you will receive an error attempting to link to it

*Example: If you are a current Cooking subscriber, and your organization provides All Access to its members, this will be a conflict, as All Access includes Cooking*

You will need to do 1 of 2 things to link with your organization's account:

## Option 1: Cancel the existing subscription

Once canceled, you can proceed with linking to your organization via the steps in [2\) Activation: For existing NYT users](#)

If you leave that organization, you can easily resubscribe in the future!

## Option 2: Link to your organization with a new or different NYT account

If you prefer, you can always receive your organization's access via a new or different NYT account.

You can always change this later if you like via your **Account settings > Email and settings** page, which allows you to disconnect an account from SSO and reconnect elsewhere

## Error: “We couldn’t link this account because it’s associated with a different Times account”

This error message indicates that you have already linked your organizational SSO account to a NYT user account, and it is a different NYT user account than the one you’re currently logged into

### Step 1: Log into the currently connected account and disconnect it from SSO

1. On a web browser, go to nytimes.com and log out, if not already
2. Login using SSO as shown in [3\) Logging in: For returning SSO users](#)
  - a. *This will log you into the currently linked account by simply using your SSO account credentials*
3. Navigate to **Account > Account settings > Email and settings**
4. Next to *Work or School*, click **Disconnect**

### Step 2: Link your SSO account to your desired NYT account

1. Log out of the previous account
2. Log into the desired NYT account
3. Follow the steps listed in: [2\) Activation: For existing NYT users](#)